

GUIDELINES FOR DOING THE PROJECT WORK

- We provide this opportunity only to students pursuing their Post-Graduation Courses.
- The maximum allotted period for the project work is 2 months. No further requests for extension in doing the project work will be entertained.
- We provide this opportunity to children whose parents have banking relations with us/ having bank account with us.
- The Project request from students should include topic (select only from the list 'Project Topics' which is available in Website), duration and the name of the branch/ department where the student intends to do the project work. The signed request letter should be submitted to the branch/office nearest to the residence of the student. The same should be forwarded from the Branch/Office to Human Resources Department for getting the sanction.
- Sanction or rejection of the project request is the at sole discretion of the Human Resources Department
- The Bank shall not provide any additional information about the business /operations.
- The project work should not affect the normal operations/working of the Branch/ Department in any manner.
- This opportunity given to the students is only for the project work and they will not be given any allowance during the period.
- Students cannot make any claim in future for appointment in the Bank.
- The Students are advised to maintain strict secrecy regarding the affairs of the Bank and its constituents.
- After the completion of the study, the hard copy of the project report should be forwarded to Human Resources Department, along with the covering letter from the Principal Officer indicating the project topic, duration of the study and the remarks about the project work.
- Project Completion Certificate will be issued to the students only if the project report is found satisfactory.
- Project Certificate will be issued in our usual approved format only.
- Request for changes like additional date etc in the format will not be entertained.
