

THE SOUTH INDIAN BANK LTD.

Empanelment of Contractors

Invitation of Expression of Interest

No. _____

Dated: / /2018

Name of Work

Construction of the proposed
Administrative Building at Kakkanad, Kochi
for South Indian Bank Ltd.

Document for Expression of Interest

Issued to:

M/s _____

The Deputy General Manager & CSO
South Indian Bank Ltd., Head Office
SIB House, T. B. Road, P. B. No. 28
Thrissur, Kerala – 680001
Phone # 0487 2436705

Document for Expression of Interest

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THE SOUTH INDIAN BANK LTD., THRISSUR

NOTICE INVITING EXPRESSION OF INTEREST (EoI)
For Empanelment of Contractors

No. SIB P&M/311/18-19

Dated: 18/05 /2018

The South Indian Bank Ltd., Head Office, Thrissur invites **Expression of Interest (EoI)** from qualified, experienced, competent and financially sound Proprietary Firm / Partnership Firm / Company /Joint Venture Firm/SPV for the construction of the proposed Administrative Building for South Indian Bank Ltd. at Kakkanad, Kochi. The Bank intends to prepare a panel of Building Contractors who are capable of completing the project on a turnkey basis.

EoI Documents can be collected from the Bank during the office hours or can be downloaded from “Tender/Auction” page of Bank’s official website www.southindianbank.com from 18/05/2018 onwards.

Last date & time of receipt of EoI: 17/06 /2018 up to 4.30 PM

Interested parties are requested to submit their EoI in sealed covers with the prescribed format along with all supporting documents/ credentials within the stipulated date and time to

The Deputy General Manager & CSO
Premises and Maintenance Department
South Indian Bank Ltd.
Head Office, Mission Quarters
T. B. Road, Thrissur – 680001
Email: ho2022@sib.co.in, Ph: 0487-2436705.

SECTION I

Brief Particulars of the Project

1. About the Project

The work site is situated at South Indian Bank Campus, Near Info Park, Kakkanad, Kochi. The proposed building is an RCC framed structure with PT slabs & beams having a plinth area approximately 200000Sft. (Two Lakhs Square feet) having Basement +12 upper floors.

2. Scope of Work

Scope of work includes Pile foundation, Retaining walls, RCC structure, Finishing works, Internal water supply and Sanitary installations, Under Ground Sumps, Sewage Treatment Plant, Internal Electrical Installations, Sub-station of 1000 KVA, DG sets, ELV, HVAC, Fire safety installations, BMS, UPS system, CCTV surveillance and Interior furnishing, etc. complete.

3. Minimum Eligibility Criteria

a. Organization

- The Applicant shall be Proprietary Firm / Partnership Firm / Company/ Joint Venture Firm/SPV.
- In case of Joint Venture or Special Purpose Vehicle (SPV), it should have been constituted on or before 01/01/2017.
- The Applicant should have adequate staff, infrastructure and tools and plants to take up major works. Minimum requirement of Technical staff is given in Appendix 1.
- The Applicant should have an office functioning in Kerala for the last one year.

b. Experience

- The Applicant should have a minimum of **10years'** experience in the field of building construction work.

c. Technical

- The Applicant should have experience as contractor in the field of building construction work having successfully completed during last five years
 - ❖ Three similar works of Project Cost more than Rs. 32.0 Crores
 - ❖ Two similar works of Project Cost more than 48.0 Crores
 - ❖ One similar work of Project Cost above 64.0 Crores

d. Financial

- The contractor whose bid is accepted will be required to furnish performance guarantee of 5% (Five Percent) of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Pay order of any Scheduled Bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The bank guarantee for the performance guarantee shall be valid for a period up to six month after date of completion of work.
- The Applicant should have had average annual financial turnover (gross) of **Rs. 40.00 Crores** on construction works during last three consecutive financial years. Audited Profit & Loss account and Balance sheet shall be submitted along with the application. Any variation in the above criterion is at the sole discretion of the Employer.
- The Applicant should not have incurred any loss (profit after tax should be positive) in more than two years during the immediate last five consecutive financial years ending 31st March 2017, which is to be duly certified by the Chartered Accountant.
- The Applicant should submit a Letter of Comfort/Solvency Certificate from a Nationalized/scheduled commercial Bank regarding their financial competence in undertaking the proposed work.

Sign & Seal of the Applicant

SECTION II

General Instructions & Information to the Applicants

1. General

- 1.1 Applicants shall carefully read the scope of work, eligibility criteria, etc. and submit the application along with this document duly signing all pages as token of acceptance.
- 1.2 All information called for in the enclosed forms should be furnished against the relevant columns in the formats. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “Nil” entry should be made in that column. If any particulars / query are not applicable in case of the applicant, it should be stated as “NA”. The Applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the application being summarily disqualified. Applications must be submitted as hard copies (digital copies (CD Format)) before the stipulated date and no other mode of submission will be entertained.
- 1.3 The competent authority on behalf of the South Indian Bank does not bind itself to accept any of the applications and reserves to itself the right to reject any or all the applications received without the assignment of any reason. All applications in which any of the prescribed condition is not fulfilled or any condition is put forth by the applicant shall be summarily rejected.
- 1.4 In such cases where the Contractor employs Sub-Contractors for the execution of any Service Engineering Works or any other Works, the details of the Sub-Contractors shall be included in the EoI. The Contractor shall indicate the name of his Sub-Contractors for various Services/Works, with their organization details, qualification and experience. The Contractor shall be fully responsible for the correctness and accuracy of work done by all such Sub-Contractors and shall indemnify the Bank against any damage or loss caused due to negligence of Sub-Contractors. The experience and expertise of the Sub-Contractors, if any, shall be a major criterion for empanelment of the Contractors.
- 1.5 Canvassing or trying to influence Bank Officials or other concerned people in any way in connection with application is prohibited and the applications submitted by the contractors who resort to canvassing will be liable for rejection.
- 1.6 The Contractor shall not be permitted to apply for this work if his near relative is posted in South Indian Bank in any capacity. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any employee of the South Indian Bank. Further the Contractor should not be related to any of the Directors of the Bank (or) should not hold more than 2 % shares of the Bank either themselves or jointly with other relatives. Any breach of this condition by the Contractor would render him liable to be removed from the approved list of Contractors of the Bank

1.7 Any information furnished by the Applicant found to be incorrect either immediately or at a later date, would render him ineligible for empanelment.

2. Definitions

In this document the following words and expressions have the meaning hereby assigned to them.

2.1. 'Employer': means Board of Directors of South Indian Bank acting through the Deputy General Manager and Chief Security Officer, SIB, Thrissur.

2.2. 'Applicant'/'Contractor'/'Bidder': means the Proprietary Firm / Partnership Firm / Company/ Joint Venture Firm/SPV engaged in construction activities.

2.3. 'Year' means 'financial year' unless stated otherwise.

2.4. 'Bank' means The South Indian Bank Ltd., Thrissur.

2.5. Near Relative/relative means relatives such as husband/wife/Parents/Grand parents/Children/grand children/ brothers/sisters/uncles/aunts/ cousins and their corresponding in laws.

3. Method of Application:

3.1. If the Applicant is a proprietary firm, the Application should be signed by the proprietor above his full name and the full name of his firm with its current address, mobile no and e-mail id.

3.2. If the Applicant is a firm in partnership, the Application should be signed by each and every partner thereof. All the partners of the firm should sign above their full typewritten names and current addresses with mobile no and e-mail id. In the event of absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorized by him to do so. Alternatively it should be signed by a partner, holding power of attorney of the partnership firm authorizing to do so, on behalf of all the partners. In the later case a certified true copy of the power of attorney should be submitted along with EoI documents.. In both cases a certified true copy of the partnership deed and current address of all the partners of the firm should be submitted along with the application and it must disclose that the firm is duly registered under the Indian Partnership Act 1932.

3.3. If the Applicant is a Limited Company or a Corporation, the Application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also upload a certified true copy of the Memorandum of Articles of Association duly attested by a Public Notary.

3.4.If the applicant is a JV or SPV, the Agreement prepared on Rs. 200/- stamp paper before 01/01/2017, duly attested by a Notary Public, must be enclosed.

Sign & Seal of the Applicant

SECTION III

Information to be furnished by the Applicant

1	Details of the Applicant	To be submitted as per Format 1
2	Details of all Technical Personnel in the firm.	To be submitted as per Format 2
3	Similar works executed during the last five years	To be submitted as per Format3A
4	List of eligible works executed as per the minimum qualifying criteria	To be submitted as per Format3B
5	Client's Certificate regarding performance of the Applicant (only for the Eligible works).	To be submitted as per Format3C
6	List of similar important projects on hand / being executed by the Applicant	To be submitted as per Format 4
7	Financial Information for the past five years	To be submitted as per Format 5
8	Letter of Comfort/Solvency Certificate from a Nationalized/scheduled commercial Bank in original is to be furnished.	To be submitted as per Format 6
9	Details of Tools and Plants available	To be submitted as per Format 7
10	Details of Sub-Contractors	To be submitted as per Format 8 and Format 3C
11	Other Relevant information if any	

Sign & Seal of the Applicant

Format 1

Details of the Applicant

1	Name of the Applicant	
2	Legal Status of the Firm: (Proprietary Firm / Company/ Partnership Firm/Joint Venture Firm/SPV)	
3	Registered Address	
3a	Telephone	
3b	FAX/Tele-fax& email id	
4	Contact Person	
4a	Designation	
4b	Full Postal Address	
4c	Email id	
4d	Mobile no.	
5	Number of years of experience of the Applicant	
6	Names and titles of Directors / Partners	
7	In case the company is subsidiary, the involvement, if any, of the parent Company	
8	State whether in-house expertise is available for all services/ sub- systems.	
9	Was the applicant ever required to suspend the eligible works for a period of more than six months continuously after commencement? If yes, then furnish the reasons thereof.	
10	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded works before their completion? If so, give name of the project and reasons for abandonment.	
11	Has the applicant or any constituent partner in case of partnership firm, ever been debarred / black-listed from competing in any organization at any time? If so, give details	
12	Has the applicant or any constituent partner in case of partnership firm, ever been convicted?	
13	Whether the Applicant is involved/has been involved at any time in any litigations / arbitrations pertaining to their professional commitments?	

Format 2

Details of Technical Personnel

Technical qualifications, experience including that in the present firm / organization.
The statement should also show the administrative staff available in the organization.

Sl. No.	Name	Age	Qualification	Total experience	Nature of works handled	Date from which employed in the present organisation

Note:

Certificate copies shall be enclosed as proof

Format 3 (A)

Similar works executed during the last 5 years

Sl. No.	Name of the Client with full address, contact person & number and email id	Name of work & Location	Nature of work	Estimated Value (INR in Crores)	Area in Sft.	Date of Start	Actual date of completion	Executed Project cost (INR in Crores)	Reason for delay, if any

Note: Completion Certificate / Supporting Documents to be enclosed as proof.

Sign & Seal of the Applicant

Format 3 (B)

List of Eligible Works executed during the last five years

Sl. No.	Name of the Client with full address, contact person & number and email id	Name of work & Location	Nature of work	Estimated Value (INR in Crores)	Area in Sft.	Date of Start	Actual date of completion	Executed Project cost (INR in Crores)	Reason for delay, if any

Note: 1. Completion Certificate / Supporting Documents to be enclosed as proof.
2. Refer Section I – 3C

Sign & Seal of the Applicant

Format 3 (C)

Client's Certificate regarding Performance of the Applicant
 (To be submitted on Client's Letter Head)

Name and address of the client		
Details of Works executed		
1	Name of the work with brief particulars:	
2	Agreement No. and date	
3	Agreement amount	
4	Date of commencement of work	
5	Amount of work paid on reduced rates, if any	
6	Stipulated date of completion	
7	Actual date of completion	
8	Details of compensation levied for delay (indicate amount) if any	
9	Gross amount of the work completed	
10	Name, Address, Phone no., Fax no. and email address of the client's officer under whom works executed.	
	(i) Did the Applicant go for Arbitration?	
	(ii) If yes, total amount of claim	
	(iii) Total amount awarded	
11	Performance grading of the Client on the capabilities of the Contractor (Please indicate grading: Outstanding / Very Good / Good / Fair / Satisfactory / Poor	
	(a) Quality of executing work	
	(b) Technical proficiency	
	(c) Financial soundness	
	(d) Adequate infrastructure facilities for rendering construction services	
	(e) Mobilization of Contractor's Manpower	
	(f) General behaviour	
12	Any other information which the Client considers will help the Employer in making a suitable decision.	

Name & Signature of the Client with Seal

Format 4

**List of similar important projects on hand / being executed
by the Applicant**

Sl. No.	Name of the Client, also indicate whether Govt. / Public Sector/ Private body, with full address and	Name of Project & Location	Nature of work	Area in Sft.	Project Cost in INR. Lakhs	Date of Commencement and Stipulated period of completion (in months)	Present status of work with reasons if the work is getting delayed	Any other relevant information

Note:

Copies of Work Order / Agreement shall be enclosed as proof

Sign & Seal of the Applicant

Financial Information

Financial Details to be furnished duly supported by figures in Balance Sheet and Profit & Loss account for the last five years.

Sl. No.	Particulars	2012-13	2013-14	2014-15	2015-16	2016-17
		INR in Crores				
1	Gross Annual Turnover on construction works					
2	Profit / Loss					

Note

The Applicant shall enclose the following documents as proof

- Copy of audited Profit & Loss account and Balance Sheet of the last five years, certified by a Registered Chartered Accountant.
- Copy of GST Registration
- Copy of Latest Income Tax Clearance Certificate are also to be enclosed

Sign & Seal of the Applicant

Letter of Comfort

(On Bank's Letter Head)

M/s _____ (name of Applicant) had been banking with _____ (name of the nationalized/scheduled commercial Bank) since _____ (year). Their transactions with _____ (name of the nationalized/scheduled commercial Bank) are satisfactory. M/s _____ (name of Applicant) has requested for a Letter of Comfort from _____ (name of the nationalized/scheduled commercial Bank) for participating in a tender for construction of an Administrative Building for SIB at Kakkanad, Kochi. We hereby issue this Letter of Comfort conveying our willingness to provide finance for executing the said project subject to terms and conditions of the Bank from time to time. The maximum value of finance would be restricted to _____ Crores to the limit in line with the value of contract, margin stipulated by the Bank Security available and directives for computation of fund based or non-fund based limits.

Sign and Seal of the Bank Official

FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information M/s./Sri.....having marginally noted address, a customer of our bank are/is respectable and can be treated as good for any engagement up to a limit of Rs..... (Rupees.....).

This certificate is issued without any guarantee or responsibility on the Bank or any of the officers.

This certificate is issued on the request of Shri/Smt./M/s for tendering work with South Indian Bank.

Sign and Seal of the Bank Official

For the Bank Note:

- 1) Bankers' certificates should be on letter head of the Bank, sealed in cover addressed to enlistment authority.
- 2) In case of partnership firm, certificate to include names of all partners as recorded with the Bank.

Details of Tools and Plants available

1	Earth moving equipment like Excavator (Hitachi), Backhoe Loaders (JCB), Dump Truck (Tipper)	
2	Digitalized automatic concrete batching plant of minimum capacity 15 cum/ hr.	
3	Mini Batching plant 6 cum/hr.	
4	Concrete mixer	
5	Plate vibrator, screed leveler	
6	Needle vibrator	
7	Concrete pump	
8	Bar bending machine	
9	Wood thickness planer machine	
10	Drilling machine	
11	Welding machine	
12	Cube testing machine	
13	Steel shuttering (Sqm.)	
14	Double steel scaffolding and staging material	
15	Grinding / polishing machines	
16	Truck & Tippers for Transportation.	
17	Diesel & Electrical Pumps for De watering	
18	Diesel Generator sets with capacity.	
19	PT slab / beam equipment's	

Note

Documentary evidence to be enclosed

Sign & Seal of the Applicant

Format 8

Details of Sub-Contractors
(HVAC / Electrical / Plumbing / Fire-fighting/Any other)

1	Name of the Sub-Contractor / Agency			
2	Full Address including Telephone numbers and email id			
3	Contact Person with Designation			
4	Details of Technical Personnel to be submitted as per Format 2			
5	Class of License held by the Sub-Contractor			
6	Number of years of experience			
7	Details of Completed Projects			
Sl. No.	Name and Address of the Client	Nature of the Project & Location	Total Contract Value of the Project	Actual Date of Completion
I				
II				
III				
IV				
V				
8	Annual Turnover for the last Five years – Audited Balance Sheet and P&L Accounts to be enclosed as per Format 5.			
9	Whether the Sub-Contractor involved/has been involved at any time in any litigations / arbitrations pertaining to their professional commitments?			

Note

1. Separate Forms are to be filled up for each Category.
2. The Contractor **will not be allowed to change** the Sub-Contractors given in the list during the time of execution.
3. The Performance Certificate (as per Format 3C) from the client's letter head is to be submitted by the Sub-Contractors.

Sign & Seal of the Applicant

SECTION IV

Letter of Transmittal

To
The Deputy General Manager & CSO
South Indian bank Ltd,
Head Office, Thrissur

Dear Sir,

Sub: Construction of proposed Administrative Building at Kakkanad, Kochi for South Indian Bank Ltd.

Having examined the details given in the application for the above work, I/ We hereby submit the relevant information.

1. I/ We hereby certify that all the statement made and information supplied in the enclosed **Formats 1 to8** and accompanying statements are true and correct.
2. I/ We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the requisite Letter of Comfort/Solvency Certificate from a Nationalized/scheduled commercial Bank. I/We also authorize South Indian Bank or the authorized Principal Consultant appointed by the Bank to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I /We certify that the information given in the enclosed eligibility application are correct. It is also certified that I/we shall be liable to be debarred, disqualified/ cancellation of enlistment in case any information furnished by me/us found to be incorrect.

Date:
Place:

Sign & Seal of the Applicant

SECTION V

AFFIDAVIT

I/We undertake and confirm that our Company/Partnership Firm has not been blacklisted and/or debarred by any state/Central Departments/PSUs/Autonomous bodies during the last 7 years of its operations. Further that, if such an information comes to the notice of the Bank then I/We shall be debarred for bidding for works with South Indian Bank in future forever. Also, if such an information comes to the notice of department on any day before date of start of work, the Engineer-in-charge shall be free to cancel the agreement and to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee (Affidavit in original shall be submitted along with application)

In case of any litigation in process or in last seven years, the details of same should be furnished in the following Format.

SI. No.	Name of work	Year	Details of litigations	Type of litigation	Status of litigation

Date:

Place:

Sign & Seal of the Applicant

SECTION VI

Check List

Sl. No.	Attachment / documents	Remarks Enclosed / No
1	EoI document (Section I to VI)	
2	Formats 1 to 3 (C)	
3	Copy of Registration of the organization as per Format 1	
4	Proof for Technical Eligibility as per Format 2	
5	Details showing experience of 10 years in the field	
6	Proof showing works executed during the last 5 years along with client's Certificate as per Format 3A, 3B & 3C	
7	Proof showing works being executed as per Format 4	
8	Copies of Audited P&L and Balance Sheet along with Letter of Comfort/Solvency Certificate as per Formats 5 & 6	
9	Proof for availability of Tools & Plants as per Format 7	
10	Details of Sub-Contractors to be submitted as per Format 8	
11	Letter of transmittal in Original	
12	Affidavit in Original	

Sign & Seal of the Applicant

APPENDIX 1

MINIMUM REUIREMENT OF TECHNICAL STAFF TO BE DEPLOYED AT SITE OF WORK

Sl No.	Qualification	Number (of Major + Minor component)	Designation	Experience in the field
1	Graduate Engineer	1	Project Manager	10 years in similar work
2	Graduate Engineer	1 +1+1	Project/planning/quality/Billing Engineer	5 years in similar work
3	Graduate Engineer/Diploma Engineer	1+1+1	Site Engineer	2 or 5 years experience in similar work

Assistant Engineers retired from Government services who are holding Diploma will be treated at par with Graduate Engineers.