

**RECRUITMENT OF PROBATIONARY LEGAL OFFICER IN SCALE I CADRE**

**The South Indian Bank Ltd. invites applications from Indian nationals for filling up vacancies of Probationary Legal Officer (Scale I)**

➤ **PLEASE READ THIS NOTIFICATION CAREFULLY BEFORE APPLYING.**

Candidates are requested to apply **ON-LINE** through Bank's website '[www.southindianbank.com](http://www.southindianbank.com)'. **No other means/modes of applications will be accepted. Before the registration, candidates are requested to ensure that there is a valid email id in his/her name.**

**All future communications in this regard will be notified in our website.**

**Candidates are advised to use Internet Explorer 7 & higher or Mozilla Firefox browsers for the registration of applications.**

**a) IMPORTANT DATES:**

|  |                   |
|--|-------------------|
| Online registration – opening from   | <b>01/06/2016</b> |
| Online registration – closure on   | <b>07/06/2016</b> |
| Last date for remitting application fee at any branch of South Indian Bank | <b>10/06/2016</b> |

**b) NO. OF VACANCIES: 7**

**c) ELIGIBILITY:**

|                                   |   |
|-----------------------------------|---|
| Minimum Educational Qualification | LLB (from recognized university under 5/3 regular course).<br>Minimum 60% in X/SSLC, XII/HSC<br>Aggregate of 60 % in LLB (all semesters put together) |
| Age                               | Not more than 28 years as on 31.03.2016. Upper age limit will be relaxed by five years in the case of SC/ST candidates                                |
| Work Experience                   | Desirable. Candidates with experience at Bar or other Banks/FIs as Legal Officers will be given preference.   |

**d) PROBATION PERIOD:**

The period of probation is 2 years. Confirmation will be subject to satisfactory performance during probation.

**e) SALARY:**

IBA approved pay scale of Rs. 23700– 980/7 – 30560- 1145/2 – 32850- 1310/7 - 42020 plus DA, HRA & other allowances. Eligible for performance linked incentive applicable to Scale I officers as per the scheme in vogue.

## f) MODE OF SELECTION:

1. Initial short listing of applications will be done by the Bank and the call letter for Written Test & PI for the shortlisted candidates can be downloaded/ printed from our website.
2. Written Test & Personal Interview.

## g) APPLICATION FEE:

|                  |           |
|------------------|-----------|
| General Category | Rs. 600/- |
| SC/ST category   | Rs. 150/- |

Candidates meeting the stipulated norms only need to apply for the post. Application fee once remitted will not be refunded in any case.

Candidates can remit the application fee at any of the branches of South Indian Bank using the challan form generated after the completion of online registration by the candidate. The candidate's copy of the payment challan authenticated by the Bank Officials will have to be preserved and is to be produced for verification, as and when called for.

## h) HOW TO APPLY

- 1) Ensure that the applicant fulfills all the eligibility criteria.
- 2) Candidates can apply online through Bank's website [www.southindianbank.com](http://www.southindianbank.com) from 01.06.2016 to 07.06.2016.
  - **The applicants are requested to ensure that the information filled in the Online-Application Form is correct before submitting the application form.**
  - **There will not be any provision to modify the submitted online application. Candidates are requested to take utmost care while filling up the online application.**
  - **Candidates making multiple registrations will be disqualified.**
  - **Candidates will have to enter their basic details and upload the photograph and signature as per the specifications given below. Copies of the photograph may be retained for use at the time of written test and interview.**

## Guidelines for Uploading Photograph & Signature

### Photograph :

- A recent passport size colour photograph should be used.
- Make sure that the picture is taken in a light-coloured, preferably white, background.
- Casual photographs wearing caps/hats/dark glasses will not be accepted.
- Resolution: 140 pixels (Height) x 110 pixels(Width).
- Ensure that the size of the scanned image is not more than 40kb.

### Signature :

- The applicant should sign on a white paper with black ink pen and then the same should be scanned.
- The signature will be used on the Call Letter and wherever necessary.
- At the time of the examination, if the applicant's signature on the answer script does not match the signature on the Call Letter, he/she will be disqualified.
- Resolution: 110 pixels (Height) x 140 pixels (Width)
- Ensure that the size of the scanned image is not more than 40Kb.

- 3) Please note, there will be a system generated User Id (Application Ref. Id) and candidates must enter their password to login and print the application form. **PLEASE NOTE DOWN THE USER ID (APPLICATION REF. ID) AND PASSWORD CAREFULLY FOR TAKING PRINT OUT OF THE CALL LETTER FOR WRITTEN TEST & PI LATER ON.** An e-mail containing details of the registration will be sent to the e-mail Id given by the candidate.
- 4) Use the challan form and remit the application fees in any of the branches of The South Indian Bank Ltd. Please keep the candidate copy of the challan form for future reference. Please note that Call Letter for the Written Test & PI will be generated for only those candidates who remit the application fees. The candidate's copy of the payment challan authenticated by the Bank Officials will have to be preserved and is to be produced for verification, as and when called for.
- 5) Keep a copy of the application print –out for future reference.
- 6) Call Letters for written examination/interview can be down-loaded/printed from our website [www.southindianbank.com](http://www.southindianbank.com) soon after the last date for remitting application fee and will not be sent separately.
- 7) **Please note that physical copy of the Application need not be sent to us.**

**i) GENERAL CONDITIONS:**

1. Before filling in the online application form, the candidate must ensure that he/she fulfills all the eligibility criteria with respect to age, educational qualifications, place of domicile etc. in respect of the post for which he/she is making the application. If the information furnished by the candidate is found to be false at later date, the selection / appointment shall be liable for termination.
2. Upper age limit will be relaxed by five years, only in the case of SC/ST candidates. Candidates belonging to SC/ST should submit attested copy of certificate from a competent authority to prove their status in this regard as and when called for.
3. Candidates are advised to retain two copies of the same photograph which is used in the application, for use at the time of Interview.
4. Candidates will have to appear for the Written Test & Interview at their own cost.
5. Mere eligibility will not vest any right on the candidate for being called for interview. In matters regarding eligibility and selection, Bank's decision will be final and **no correspondence will be entertained.**
6. Canvassing in any form will be a disqualification.
7. Candidates willing to serve anywhere in India only need to apply.
8. Selected candidates have to execute an agreement to the effect that they will serve the Bank for a minimum period of three (3) years (active service) from the date of their joining the Bank. In case they leave the service of the Bank for any reasons what so ever before the expiry of the said period, a sum of Rs.1,50,000 -/- (Rupees One Lakh Fifty Thousand only) will be levied towards compensation.

Application not fulfilling any of the above will be rejected. If the information furnished by the candidate is found to be false at later date, the selection / appointment shall be liable for termination.

**NOTE:**

**THE ACCESS TO THE BANK'S WEBSITE COULD BE DELAYED TOWARDS THE CLOSING DATE FOR SUBMITTING THE ONLINE REGISTRATION DUE TO HEAVY INTERNET TRAFFIC. HENCE THE CANDIDATES ARE ADVISED TO AVOID LAST MINUTE RUSH AND MAKE USE OF THE TIME SPAN AVAILABLE FOR SUBMITTING THE APPLICATIONS ONLINE. THE BANK DOES NOT ASSUME ANY RESPONSIBILITY FOR THE CANDIDATE NOT BEING ABLE TO SUBMIT HIS/HER APPLICATION DUE TO NON-AVAILABILITY OF INTERNET OR ANY OTHER REASON BEYOND THE CONTROL OF THE BANK.**

For queries please contact:

Our Toll Free Customer Care Number **1800 843 1800** (Toll Free India) or Our HRD Cell: 0487-2420020.